



## Visa Options for Business Events such as Conferences, Trade Fairs or Seminars

While this fact sheet provides an outline of the most common business visas, please note there are many visa options available for those wishing to visit Australia. The appropriate visa will depend, amongst other things, on the person's purpose for visiting.

All visitors to Australia must have a valid visa to travel to and enter Australia (other than New Zealand passport holders who will normally be granted a Special Category visa on arrival, provided they meet health and character requirements; and permanent residents of Norfolk Island who may be granted a Permanent Resident of Norfolk Island visa on arrival).

### Visa options

If you are planning to visit Australia for a business event such as a conference, trade fair or seminar, you need to apply for a visa. The passport which you hold determines whether you can apply online, or if you need to lodge a paper-based application. The following information will help you identify the right visa and application process.

#### Online applications

##### eVisitor

European Union (EU) passport holders, and some other European passport holders, are eligible to apply individually online for an eVisitor visa to travel to and enter Australia. For a business event, the most appropriate visa is the eVisitor (Business stream) visa.

##### eVisitor eligible countries

Andorra	France	Lithuania	Republic of San Marino
Austria	Germany	Luxembourg	Slovak Republic
Belgium	Greece	Malta	Slovenia
Bulgaria	Hungary	Monaco	Spain
Croatia			
Cyprus	Iceland	The Netherlands	Sweden
Czech Republic	Ireland	Norway	Switzerland
Denmark	Italy	Poland	United Kingdom – British Citizen
Estonia	Latvia	Portugal	Vatican City
Finland	Liechtenstein	Romania	

A separate online eVisitor application is required for each family member who holds a passport from an eligible country and wishes to travel with you to Australia, including children under the age of 18 who are included on your passport. Applications for eVisitor visas are free.

Further information on the eVisitor visa, including how to apply online, can be found on the website.

**See:** <http://www.immi.gov.au/visitors/tourist/evisitor/>

## Electronic Travel Authority (ETA)

Passport holders from a number of countries are also eligible to apply for an Electronic Travel Authority (ETA) (Subclass 601) to travel to and enter Australia. If you are coming to Australia for a business event, the most appropriate ETA is the ETA (Business Stream) (Subclass 601).

### ETA eligible countries

If you are a passport holder from the following countries, you can apply for an ETA through a travel agent, airline, specialist service provider or Australian visa office outside Australia:

Andorra	Malaysia
Austria	Malta
Belgium	Monaco
Brunei Darussalam	The Netherlands
Canada	Norway
Denmark	Portugal
Finland	Republic of San Marino
France	Singapore
Germany	South Korea
Greece	Spain
Hong Kong (SAR)*	Sweden
Iceland	Switzerland
Ireland	Taiwan**
Italy	United Kingdom - British Citizen
Japan	United Kingdom - British National (Overseas)
Liechtenstein	United States of America
Luxembourg	Vatican City

\* A Hong Kong Document of Identity (HKDI) cannot be used to apply for an ETA. If you are a resident of Hong Kong, you will need a citizen passport to apply for this visa.

\*\* Holders of Taiwan passports in Taiwan can apply through an approved ETA travel agent in Taiwan. If you have a Taiwan passport and you are applying from outside Taiwan, you should approach your closest Australian visa office.

Travel agencies, airlines or specialist service providers could choose to charge a fee to arrange an ETA on your behalf.

If you are a passport holder from the following countries you can also apply for an ETA online through the ETA website.

**See:** <http://www.eta.immi.gov.au/>

Brunei Darussalam	Malaysia
Canada	Singapore
Hong Kong (Special Administrative Region) *	South Korea
Japan	United States of America

There is no visa application charge for ETA applications lodged online but a service fee of \$AUD20 is charged for use of the ETA website.

If your family members hold a passport from an ETA eligible country and want to travel with you to Australia they must apply for their own ETA. This includes your children under the age of 18 who are included on your passport.

Further information on the ETA can be found on the website.

**See:** <http://www.eta.immi.gov.au/>

## Visitor visa (Subclass 600) - Business Visitor stream

Passport holders not eligible for an eVisitor or an ETA can apply for the Visitor visa (Subclass 600) in the Business Visitor stream.

- Passport holders from a number of countries are eligible to apply online.  
**See:** [http://www.immi.gov.au/e\\_visa/600.htm](http://www.immi.gov.au/e_visa/600.htm)
- If you are not eligible to apply online, you should use Form 1415 Application for a Visitor visa – Business visitor stream  
**See:** <http://www.immi.gov.au/allforms/pdf/1415.pdf>
- To obtain the application document checklist for a Visitor visa (Subclass 600) Business Visitor stream  
**See:** [http://www.immi.gov.au/visas/visitor/\\_pdf/600-document-checklist.pdf](http://www.immi.gov.au/visas/visitor/_pdf/600-document-checklist.pdf)
- To find the nearest Australian visa office to your current place of residence.  
**See:** <http://www.immi.gov.au/contacts/overseas/index.htm>

More information on this visa is available on the website.

**See:** <http://www.immi.gov.au/visas/visitor/600/applicants.htm>

**Note: If you are being paid by an organisation in Australia for your participation in a conference, trade fair or seminar you should apply for the Temporary Work (Short Stay Activity) visa (Subclass 400) (see information below).**

**If you are an exhibitor at a trade fair and you are selling your goods or services directly to the general public you will need to apply for the Temporary Work (Short Stay Activity) visa (Subclass 400).**

Each family member who holds a passport and wants to travel with you to Australia must apply for their own application. This includes children under the age of 18 who are included on your passport. The most appropriate visa for accompanying family members is the Visitor visa (Subclass 600) in the Tourist stream.

Further information on the Visitor (Tourist Stream) can be found on the website.

**See:** <http://www.immi.gov.au/visas/visitor/600/applicants.htm>

## Temporary Work (Short Stay Activity) visa (Subclass 400)

If you are entering Australia to participate in a conference, trade fair or seminar and you are being paid by an Australian organisation for your involvement you should apply for the Temporary Work (Short Stay Activity) (Subclass 400) visa. This visa may be granted for up to three months if the department agrees you need to stay for that time. The stay period granted starts from your first entry into Australia. You must arrive in Australia within three months from the date the visa is granted.

- Passport holders from a number of countries are eligible to apply online.  
**See:** <http://www.immi.gov.au/Visas/Pages/400.aspx>

If you are not eligible to apply online, you should use Form 1400 *Application for a Temporary Work (Short Stay Activity) visa*.

**See:** <http://www.immi.gov.au/allforms/pdf/1400.pdf>

- To obtain the application document checklist for a Temporary Work (Short Stay Activity) visa (Subclass 400).

**See:** [http://www.immi.gov.au/visas/temporary-visa/\\_pdf/400-document-checklist.pdf](http://www.immi.gov.au/visas/temporary-visa/_pdf/400-document-checklist.pdf)

- To find the nearest Australian visa office to your current place of residence.

**See:** <http://www.immi.gov.au/Help/Locations/Pages/default.aspx>

More information on this visa is available on the website.

**See:** <http://www.immi.gov.au/Visas/Pages/400.aspx>

This visa application can also include family members wanting to travel with you to Australia such as your spouse or dependent children. An additional application charge may need to be paid for each additional visa applicant included in the visa application.

## Things to consider before lodging an application

### Health and character requirements

All visa applicants must be assessed against Australia's health and character requirements. These requirements are designed to protect the safety and security of the Australian community.

### Health requirements

As part of the visa application process you may be required to undertake a medical examination, chest x-ray and/or other health checks.

The department will advise you of the applicable health checks (if any), based on your individual circumstances.

Information on which health checks may apply to you is available on the website.

**See:** <http://www.immi.gov.au/allforms/pdf/1163i.pdf>

### Character requirements

As part of the visa application assessment process the onus is on you to satisfy the character requirements set out in Section 501 of the *Migration Act 1958*. Further information on the character requirement is available on the Department of Immigration and Border Protection's website.

**See:** <http://www.immi.gov.au/media/fact-sheets/79character.htm>

If you are unsure whether you satisfy the character requirement because of prior criminal convictions you should lodge a paper-based application at the Australian visa office nearest to your current place of residence, at least four months prior to the event start date.

Contact information for Australian visa offices is available on the website.

**See:** <http://www.immi.gov.au/contacts/overseas/index.htm>

### Travel sanctions

For information on countries subject to travel sanctions, please refer to the Department of Foreign Affairs and Trade's website. Nationals of these countries may not be permitted to travel to and enter Australia.

**See:** [http://www.dfat.gov.au/un/unsc\\_sanctions/index.html](http://www.dfat.gov.au/un/unsc_sanctions/index.html)

## Biometrics Program

Biometrics will need to be collected at an Australian Visa Application Centre for visitors and business people lodging a visa application from the countries listed at the department's website at <http://www.immi.gov.au/allforms/biometrics/offshore/countries.htm> If you lodge your application online, the Department will advise you in writing if you need to provide your biometrics.

## Invitation and registration to attend the event

Although this is a separate process to lodging your visa application, when assessing whether you meet the criteria for the grant of a visa the department may take into account whether you are registered, or were invited, to attend the event.

Confirmation of registration, or a copy of your letter of invitation, should accompany visa applications. For online subclass 400 and subclass 600 applications, information about documents that need to be attached will be provided as part of the application process.

## Cut-off date for lodging paper based applications

All visitors should apply for a visa at least two months prior to the intended date of departure, and four months prior for people with character or health concerns.

## Obligations of visa holders

On arrival at Australia's border you must identify yourself, present your travel documents, and complete an Incoming Passenger Card (IPC). The IPC requires visitors to declare their health status and any prior criminal convictions.

If you do not meet immigration clearance requirements, you may be refused entry to Australia.

More information on immigration clearance processes at Australia's borders is available on the website.

**See:** <http://www.immi.gov.au/managing-australias-borders/border-security/air/airport.htm>

You must comply with your visa validity and visa conditions while in Australia. When you receive your Australian visa you are issued with a visa grant notice that explains the conditions of the visa including period of validity and entry requirements. You are advised to carry this visa grant notice for your own reference.

If you breach these conditions, your visa may be cancelled.

If your visa expires while you are still in Australia, you become an unlawful non-citizen. Unlawful non-citizens are liable to be detained and removed from Australia.

## Need help?

More information is available on the IECN website.

**See:** <http://www.immi.gov.au/visitors/event-organisers-participants/>